

Inbound Property Inventory

RESIDENT: _____

Item Description / Category / Cond.	Color	Size	Quantity	Inbound Date	Condition	Approx. Value (\$)	Initials	Staff Initials
3 pairs of Shoes/Boots (Shower Shoes count as 1 pair)								
					New / Used			
					New / Used			
					New / Used			
					New / Used			
Jewery Items (wedding band)								
					New / Used			
Misc. Items (ONLY authorized items will be accepted)								
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			
					New / Used			

By signing the following, I am acknowledging my delivery of the items listed above. STAR Community Justice Center is not responsible for property that is lost, damaged, or misplaced.

/			
<i>Print Name / Signature</i>	<i>Date</i>	<i>Staff Signature</i>	<i>Date</i>