



*Structure Therapy Advocacy Restoration*

Adams, Athens, Brown, Clinton, Fairfield, Gallia, Highland, Hocking, Jackson,  
Lawrence, Meigs, Morgan, Perry, Pickaway, Pike, Ross, Scioto, Vinton, Washington

# Records Custodian Information

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## **STAR Community Justice Center Public Records Request**

**Name of Requester (Only if voluntarily provided: requests can be under pseudonym or made anonymously):** \_\_\_\_\_

**Date of Request:** \_\_\_\_\_

**Address (required for mail) or Email (optional):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone (optional):** \_\_\_\_\_ **Email (optional):** \_\_\_\_\_

**Description of records:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Desired format (paper, electronic, etc.):** \_\_\_\_\_

**Method of delivery (in person or via email, standard mail, electronic media, etc.):** \_\_\_\_\_

**Completed forms can be:**

- **Mail- STAR Community Justice Center, ATTN: Business Office, 4696 Gallia Pike, Franklin Furnace, Ohio 45629**
- **Fax- 740-354-9076**
- **Email- [ejenkins@starejc.com](mailto:ejenkins@starejc.com)**

**For STAR CJC Completion Only**

**Date in-person, verbal, written or email request received (date-stamp written requests):**

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**FORM 0201**

**Rev. 3/5/2025**

